

GRADUATION CHECKLIST

Ivy Tech Indianapolis Graduates
Summer 2023, Fall 2023, and Spring 2024



The 2024 Commencement Ceremony will be on Thursday, May 2 at 2:00 p.m.

Indiana Farmers Coliseum
1202 East 38th Street, Indianapolis, IN 46205

IMPORTANT CHECKLIST ITEMS AND DATES

DEADLINES

- APRIL 1 - Apply to graduate**
Students must apply to graduate and RSVP to attend the commencement ceremony to participate in the 2024 Commencement Ceremony.
- APRIL 6 -RSVP to attend Commencement and secure guest tickets.**
More information coming via email; also check the graduation website page for forthcoming information.
- Order cap and gown**
Ship to the bookstore (You will pick up your cap and gown from the bookstore prior to commencement.)
 - **March 15**
Home-ship (Your cap and gown will be shipped to your home address within two (2) weeks, *S/H and tax are not included in the cap and down price.)
 - **1st deadline: April 5**
 - **2nd deadline: April 17**
- APRIL 24 - MAY 1 - Pick up 4 guest tickets from the downtown campus or Lawrence**
More information coming via email; also check the graduation website page for forthcoming information.
- MAY 2**
Attend Commencement Ceremony at the Indiana Farmers Coliseum
2:00 p.m. - ALL schools

PLEASE SEE IMPORTANT DATES AND INFORMATION ON THE BACK SIDE OF THIS SHEET!

IMPORTANT DATES & INFORMATION

How to apply to graduate

- Log into **MyIvy** > Click Student > Advising > Apply to Graduate > Click the term you want to apply for graduation.

Follow the instructions on the screen to select your curriculum, name to appear on the diploma, and mailing address; you must apply by April 1.

How to RSVP and order (4) guest tickets

- Use sign-up link sent to your Ivy Tech email.
You MUST submit an RSVP by April 6 if you plan to attend the Commencement Ceremony

Live assistance via drop-in graduation Zoom rooms

- Ivy Tech Indianapolis provides drop-in, informational Zoom rooms for students that have questions about or need assistance with anything regarding graduating.

Areas/items they can assist you with (but are not limited to) include:

- Running your degree audit
- Applying to graduate
- Answering general graduation questions

To access the rooms, drop in during scheduled business hours, and a member of the team will be with you as soon as possible.

Spring 2024

Timeline: February 6, 2024 - May 3, 2024

One tap mobile:

US: +19294362866,,95856100912# or +12678310333,,95856100912#

Meeting URL:

<https://ivytech.zoom.us/j/95856100912>

Meeting ID: 958 5610 0912

Summer 2024

Timeline: June 11, 2024 - August 1, 2024

One tap mobile:

US: +12678310333,,92416263624# or +13017158592,,92416263624#

Meeting URL:

<https://ivytech.zoom.us/j/92416263624>

Meeting ID: 924 1626 3624

Stay informed! Check your Ivy Tech email often and visit the Indy Graduation page at:

IvyTech.edu/IndyGraduation

DID YOU KNOW?

Graduation is when a student completes all degree requirements and is awarded a credential.

Commencement is the ceremony that celebrates a student graduating.