

## COMPLIANCE AND DEVIATIONS PROCESS

### PART 1 – COMPLIANCE

1. All Campus Facility Committee members should have a working knowledge of the standards.
2. The Architect/Engineer and Construction Manager shall have an intimate knowledge of the standards as they are charged with leading the design and construction process in a way that achieves maximum alignment with the standards.
3. All project deviations must be submitted for review. All work associated with the use of allowance or other construction changes must meet Ivy Tech Standards or be submitted for deviation.

### PART 2 – DEVIATIONS APPROVALS

1. At each Design Phase (Schematic Design, Design Development, and Construction Documents)
  - A. The design/construction team shall recommend potential deviations to the Campus Facility Committee/Director of Facilities and may include Systems Office Representative.
  - B. Near the completion of each phase, the Campus Facility Committee/Director of Facilities and potentially Systems Office Representative shall validate all recommended deviations to the Systems Office.
  - C. The Architect/Engineer, Construction Manager, and Head of the Facility Committee/Director of Facilities and potentially Systems Office Representative should be participating in a meeting to review potential deviations and the validations.
    - i. This should include a recommendation on the importance of each decision to the success of the project.
  - D. The Systems Office will assess each deviation through a decision-making matrix and provide authorizations regarding the deviation.
2. Reasons why deviations may be approved:
  - A. Project funding/phasing
  - B. Budget constraints
  - C. Site-specific issues
  - D. Program changes
  - E. Conflicts with other campus protocols
3. Decision Matrix Tool is attached for reference.